

# MEDIA SERVICES

## Order Form

### Bill To:

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

### Ship To:

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

## CDS

Quantity \_\_\_\_\_

**PROVIDED FILM**  
(100 LPI)

YES  NO

**PROVIDED FILES**

(All files should be 200dpi or higher. All spot colors should be in Pantone Coated format and process for a full color disc.)

YES  NO

Number of Colors on the CD Imprint \_\_\_\_\_

Please specify colors: PMS or Process

\_\_\_\_\_

\_\_\_\_\_

White Flood?  YES  NO

## PRINT

Quantity \_\_\_\_\_

**PROVIDED FILM**  
(150-175 LPI)

YES  NO

**PROVIDED FILES**

(All files should be 300dpi or higher and CMYK.)

YES  NO

Number of Panels \_\_\_\_\_ Stapled?  YES  NO

Booklet Print:  4/1  4/4  4/0

Tray Print:  4/1  4/4  4/0

## JEWEL CASE PACKAGING

Quantity \_\_\_\_\_

**PROVIDED FILM**  
(150-175 LPI)

YES  NO

**PROVIDED FILES**

(All files should be 300dpi or higher and CMYK.)

YES  NO

**REG CARD INSERTION**

YES  NO

Tray Color:

Black  White  Clear

## MISCELLANEOUS

**UPC**

(Generation and Placement)

YES  NO

**National Distribution**

YES  NO

## SLEEVE PACKAGING

Quantity \_\_\_\_\_

Sleeve Type:

Paper  Tyvek  Vinyl

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_